



Regular Monthly Meeting Agenda
Thursday, October 10, 2024 – 6:00 pm

- I. Call to Order –
- II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Teel	Trustee, (2/2026)			
2. Elizabeth Murphy	Trustee (8/4/2026)			
3. Mayokun Oshin	Trustee (3/2026)			
4. Larry Patton	Trustee (3/2026)			
5. Imebet Stewart	Trustee/President (3/2026)			
6. Meredith Pennotti	Trustee (4/2026)			

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Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director			
Joshua Solow	SBA, School Business Office			
Elizabeth Neary	Board Secretary, School Business Office			
Shannon Wright	Director of Operations/ Assistant SBA			
Hope Blackburn	Board Attorney			

IV. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 10, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 12, 2024** Regular Board Meeting, and the **September 12, 2024 & September 24, 2024** Special Board Meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

VI. Public Comment

VII. Committee Reports

VIII. Head of School Report

IX. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **September 2024**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriation section certifies that, to the best of its knowledge, as of **September 2024**, no major account of funds has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check journal for the period September 13, 2024, to October 10, 2024.
- c. To approve the following payrolls:

September 15, 2024	\$165,536.73
September 30, 2024	\$188,374.95

- d. To approve the reimbursement to **Jonquille Eley** for posters from Staples in the amount of \$98.52, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

2. Contracts

- a. To approve the quote from **GoTo Connect** for phone service for a 1-year term, in the amount of \$1,654.51 per month, as attached.
- b. To approve the quote from **Greenhouse Software, Inc** for a 12-month subscription for recruiting software services in the amount of \$9,028.80, as attached.

- c. To approve the new lease quote with **Reliant Office Systems** for two replacement printers and one additional printer, including maintenance, in the amount of \$1,166.67 per month, for a 24-month lease term, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

3. Buildings & Grounds

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

4. Personnel

- a. To approve the resignation of **Amy Craft**, Substitute STEAM Teacher, effective November 8, 2024, as attached.
- b. To approve an additional \$1,000 for **Amina Chowdhry** as a New Hire Bonus, hired 7/1/24, to be paid in two equal installments in December & June (originally paid as a signing bonus of only \$500).
- c. To approve a \$3,000 stipend for **Daniel Auliso** as Science Chair, paid in equal installments through June.
- d. To approve the position change for **Kell Pezzina** from ELA Teacher to Assistant Principal of ELA/Humanities for the 2024/2025 school year, moving from 10-month to 12-month status, with an annual base salary increase of \$1,000 to \$10,000 (gross), as attached.
- e. To approve **Myra Bellamy** to provide Home Instruction to student ID 10125, at a rate of \$55/hour, not to exceed 15 hours per week.
- f. To approve the position of **Assistant Athletic Coordinator, High School** for the 2024/2025 school year, with a stipend amount of \$4,500.
- g. To approve **Gregory Lewis** for the 2024/2025 above named position of Assistant Athletic Coordinator, High School, stipend amount \$4,500.
- h. To approve the following **new hires** for the 2024/2025 school year, as attached:

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10 Month Employee	Position	Salary	Stipend/Bonus	Stipend/Bonus payment date	Start Date
Eunice Bonnette	Algebra Teacher	\$73,128	\$1,500 New Hire Bonus \$3,500 STEAM Committee stipend	Dec 15 & June 15 Equal installments through June	TBD
Evelin Ruano-Garcia	Part-Time Meal Service Aide	\$18/hour	None	None	11/1/24

- i. To approve the following staff for the 2024/2025 coaching stipend positions previously approved at the 9/12/24 Regular Board Meeting:

Employee name	Coaching Position	Annual Stipend Amount
Jerod Cain	High School Head Coach, Basketball	\$4,500
Daniel Paulsen	High School Assistant Head Coach, Basketball	\$3,500

Wilson Ruano-Garcia	High School Head Coach, Futsal (soccer)	\$4,500
Bobbi Floyd	Middle School Head Coach, Basketball	\$4,500
Anthony Knight	Middle School Assistant Head Coach, Basketball	\$3,500
Julianna Nini	Middle School Head Coach, Soccer	\$4,500
Wilson Ramos	Middle School Assistant Head Coach, Soccer	\$3,500
Shannon Wright	Head Coach, Cheerleading, HS & MS	\$5,500
Elvia Cerna-Maldonado	Assistant Head Coach, Cheerleading, HS & MS	\$4,500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

5. Curriculum/Special Education/Student Activities

- a. To approve the quote from **Mindwell Behavioral Health** for student counseling services in the amount of \$5,200, as attached.
- b. To approve the payment to **Referees** for eight Middle School soccer games, at a rate of \$100 per game, total \$800, as attached.
- c. To approve the quote from **Barnes & Noble** for Middle School ELA student novels in the amount of \$2,182.80, as attached.
- d. To approve the quote from **Bens Deli & Catering** for student refreshments at the High school Honor Roll Breakfast, in the amount of \$651.40, as attached.
- e. To approve the quote from **Café Domenico's** for student refreshments at the High School Fall Dance, in the amount of \$573.50, as attached.
- f. To approve the quote with **Student Transportation, Inc.** for round-trip student transportation for the following college visits, total \$1,190, as attached:

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College	Date	Fee
Villanova University	December 5, 2024	\$695.00
Bryn Mawr College	December 10, 2024	\$495.00

- g. To approve the purchase of supplies from **Staples, School Specialty & Amazon** for the November 21, 2024, STEAM Fair totaling \$1,428, as attached.
- h. To approve the after-school tutoring program for **Middle School students**, total program cost \$27,100, as attached.
- i. To approve the after-school tutoring program for **High School students**, total program cost \$27,100, as attached.
- j. To approve the quote with **DG Unlimited** for High School student MLL earbuds, in the amount of \$6,629.74, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

6. Policy/Misc.

- a. To approve the first reading of the job description for **Director of Human Resources**, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

7. New Business

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

X. Enrollment Report

XI. Public Comment

XII. Adjourn Public Session and Begin Executive Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

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XIII. Adjourn Executive Session and Convene Public Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					

XIV. Reports / Look Ahead / Miscellaneous

- 1. Next Regular Board Meeting: Thursday, November 14, 2024 at 6:00pm.

XV. Adjourn Public Session/End Meeting

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel						Mayokun Oshin					
Imebet Stewart						Larry Patton					
Elizabeth Murphy						Meredith Pennotti					